

School Board Meeting Agenda and Minutes
Tuesday, August 20, 2019
5:00 pm
AAHS Classroom 122

Present: Amy Charpentier, Josh MacLachlan, Rachael McNamara, Katie Siewert, LeAnn Lindusky, AAHS TPS Representative: Heather Fjelstad

Absent: David Massey, Nate Winter - CLA

Agenda

1. Call to Order:
 - a. Amy Charpentier calls meeting to order at 5:06

2. Conflict of Interest Check:
 - a. None to report

3. Approval of August 20, 2019 Agenda:
 - a. Rachael McNamara motions to approve the August 20, 2019 agenda with the amendment of items 11d, approval of transportation contract, and 11e, approval of the board evaluation of the TPS committee - Amy Charpentier Seconds
 - b. Discussion:
 - i. Additional action items needed:
 1. 11d - Approval of Transportation contract with CSTMN, LLC
 2. 11e - Approval of Board Evaluation of TPS committee.
 - c. Motion Passes with following votes:
 - i. Amy Charpentier - Aye
 - ii. Josh MacLachlan - Aye
 - iii. Rachael McNamara - Aye
 - iv. Leann Lindusky -Aye
 - v. Katie Siewert -Aye

4. Approval of July 16, 2019 Minutes:
 - a. Katie motions to approve the July 16, 2019 minutes - Amy Charpentier seconds
 - b. Discussion:
 - i. No corrections to note.
 - c. Motion Passes with following votes:
 - i. Amy Charpentier - Aye
 - ii. Josh MacLachlan - Aye
 - iii. Rachael McNamara - Aye
 - iv. Leann Lindusky -Aye

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v. Katie Siewert -Aye

5. Public Comments:
 - a. None

6. Financial Report: (Josh MacLachlan - Treasurer, Nate Winter - CLA not present)
 - a. CLA does not have financial reports prepared at this time. Reports from June-August ready at September board meeting.
 - b. Josh will have CLA send summary of financial to board members before next meeting.

7. TPS Report: (Ex Officio - Heather Fjelstad)
 - a. Enrollment: 76
 - b. ADM: 90
 - c. School Events:
 - i. Open house 8/20
 - ii. Back to School BBQ 8/29
 - iii. Marketing events throughout summer - staff promote school at public events
 - d. TPS Accountability Manager: N/A
 - e. Staffing:
 - i. Openings for Math, Para, SpEd, receptionist
 - ii. Interviews for Math, SpEd, receptionist scheduled for later this week
 - f. Committees:
 - i. TPS:
 1. Established team of 3 lead staff to cover unexpected tasks and decisions
 2. Includes Julie Peterson, Ty Cody, Heather Fjelstad
 3. "Tiger Team"
 - ii. Personnel Committee: See 7e
 - iii. Evaluation Task Force:
 1. Finishing 1 to 1 meetings with TPS staff
 2. Finalizing professional development goals
 3. Consultant will be helping with staff observations in 19-20 school year
 - iv. Curriculum:
 1. Developing year-long curriculum plan with cross-curricular themes
 2. Long-term goal of curriculum development initiative is to have a 3-4 year cycle of courses aligned with standards and cross-curricular themes so that new teaching staff have a baseline curriculum to reference. Curriculum committee wants to verify that all standards are

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being covered throughout the year in a way that is relevant and engaging for students.

v. Financial:

1. Training new receptionist in on purchasing protocol
2. New software tool, “Permero Edge”, being considered for tracking funds for breakfast/lunch program. If software is chosen it will start mid-year. Will cost \$3000 to start and \$2000 every year after. Could also help with environmental goals.

vi. PLC Committee:

1. Nothing to report.

vii. ESSA Task Force:

1. Continuing to work with RCE representatives in conjunction with consultant to develop curriculum as per school’s SIP.

8. Student Data Report – Katie Siewert

- a. Using new NWEA testing logic, school is at 50% of academic goals
- b. There still seems to be data missing from 17-18 and 18-19
- c. Katie will contact individual staff for data instead of a single contact.

9. Committee to Evaluate Contract with EdVisions

- a. Heather Fjelstad summarizes negotiations thus far
- b. EdVisions is willing to do a small group quote for the school which could reduce costs to school by 30%
- c. Still waiting to hear back from EdVisions

10. Strategic Items

a. Policy Review:

- i. 4.8: Tobacco Use – Second Reading
 1. Omit entire second sentence
- ii. 4.9: Internet Use – Second Reading
 1. No further changes
- iii. 4.10: Employee Social Media Personal Use – Second Reading
 1. No Changes

b. Board Bylaws Review:

- i. None to review

c. Review letter from ACNW regarding closing meetings:

- i. School board observation feedback
 1. Closing meetings should follow statute and be clearly described in the agenda

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2. Statutory authority for closing meetings should be included in the agenda when a closed meeting is planned
- d. Board member search status:
- i. No new candidates at this time
 - ii. Continuing to utilize personal and professional circles to seek qualified candidates.
 - iii. Parent survey at open house will include question: “Interested in serving on school board.”

11. Action Items

- a. Approval of revisions to policy 4.7: Substance Abuse
 - i. Katie motions to approve revisions to policy 4.7: Substance Abuse - Amy seconds
 - ii. Discussion
 1. Citing research conducted since the last meeting, Rachael McNamara suggests no changes are needed
 - iii. Katie Rescinds
- b. Approval of LICSW Stipend/Lane Proposal
 - i. Josh MacLachlan motions to approve revisions to LICSW Stipend/Lane Proposal - Katie Siewert seconds
 - ii. Discussion
 1. No addition discussion
 - iii. Motion Passes with following votes:
 1. Amy Charpentier - Aye
 2. Josh MacLachlan - Aye
 3. Rachael McNamara - Aye
 4. Leann Lindusky -Aye
 5. Katie Siewert -Aye
- c. Approval of revisions to Article III
 - i. Rachael McNamara motions to approve revisions to Article III of board bylaws - Amy Charpentier seconds
 - ii. Discussion:
 1. No additional discussion
 - iii. Motion Passes with following votes:
 1. Amy Charpentier - Aye
 2. Josh MacLachlan - Aye
 3. Rachael McNamara - Aye
 4. Leann Lindusky -Aye
 5. Katie Siewert -Aye

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- d. Approval of transportation contract with CSTMN, LLC
 - i. Amy motions to approve contract with CSTMN, LLC - Josh MacLachlan seconds
 - ii. Discussion:
 - 1. School currently contracts with taxi services for transporting homeless students which is costly and time consuming
 - 2. CSTMN will be able to help by managing transportation and predictable rates
- e. Approval of evaluation of the TPS committee by the board
 - i. Katie motions to approve evaluation of the TPS committee by the board - Josh seconds
 - ii. Discussion
 - 1. Summary of closed meetings
 - a. June 18:
 - i. Review self-evaluation comments from TPS committee
 - ii. Many areas of evaluation had incomplete comments and/or comments that did not address evaluation area
 - iii. Board provided specific requirements for each area that needing updates to be completed for July board meeting
 - b. July 16: reviewed follow-up comments from TPS committee
 - i. Rated TPS committee an overall rating of NI (“Needs Improvement”) due to ~25% of standards being rated “NI”
 - ii. Praised TPS for meeting or exceeding 75% of standards. 11% of standards rated “E”.
 - iii. Established performance improvement plan
 - 1. Documented specific steps that board thinks should be taken by TPS committee to improve areas that were rated “NI”.
 - 2. TPS committee to articulate plan (if it varies from the board’s suggestions) and report back on progress
 - 3. Will monitor at board meetings for at least the next 6 months
 - iii. Motion Passes with following votes:
 - 1. Amy Charpentier - Aye
 - 2. Josh MacLachlan - Aye
 - 3. Rachael McNamara - Aye
 - 4. Leann Lindusky -Aye

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5. Katie Siewert -Aye

12. Adjourn

a. Katie Motions to adjourn at 7:09pm