

## **School Board Meeting Agenda**

**Tuesday, January 19, 2020**

**5:00 pm**

**Conducted Remotely Via Google Hangouts Meeting**

**Board Members Present Remotely:** Josh MacLachlan,, David Massey, Tennille Warren, Katie Siewert, Rachael McNamara, Melinda Haas.

**Others Present:** Nate Winter - CLA (Ex Officio), AAHS TPS Representatives: Ty Cody (Ex Officio),

### **Agenda**

#### **1. Call to Order:**

- a. Josh MacLachlan calls meeting to order at 5:01 PM

#### **2. Conflict of Interest Check:**

- a. None to report

#### **3. Approval of January 19, 2021 Agenda:**

- a. Katie Siewert motions to approve the January 19, 2021 agenda, Tenille Warren seconds.
- b. Discussion:
  - i. No further discussion
- c. Motion passes with following votes:
  - i. Josh MacLachlan - Aye
  - ii. Katie Siewert - Aye
  - iii. Tenille Warren - Aye
  - iv. Melinda Haas -Aye

#### **4. Approval of December 15, 2020 Minutes:**

- a. Josh MacLachlan motions to approve the December 15, 2020 minutes, Tenille Warren seconds.

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- b. Discussion:
  - i. Verify date
  - ii. Indicate when Tenille arrived
- c. Motion passes with following votes:
  - i. Josh MacLachlan - Aye
  - ii. David Massey - Aye
  - iii. Katie Siewert - Aye
  - iv. Tenille Warren - Aye
  - v. Melinda Hass - Aye

**5. Public Comments:**

- a. None to note

Rachael McNamara and David Massey arrive at 5:05pm

**6. Financial Report: (Josh MacLachlan - Treasurer, Nate Winter - CLA)**

- a. Approval of December 2020 Financial Report
  - i. Josh MacLachlan motions to approve the December 2020 financial report, Katie Siewert seconds.
  - ii. Discussion:
    - 1. 50% through year
      - Revenues at 46% of budget
      - Expenditures at 44% of budget
    - 2. Enrollment
      - Current Approved Budget: 99 (working budget: 94)
      - Current School Enrollment: 95
      - Current Average ADM: 91.13
      - Variance:
    - 3. Other Notes

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- Cash on hand at 326K - down 36k from prior month
  - iii. Motion passes with following votes:
    - 1. Rachael McNamara - Aye
    - 2. Josh MacLachlan - Aye
    - 3. David Massey - Aye
    - 4. Katie Siewert - Aye
    - 5. Tenille Warren - Aye
    - 6. Melinda Haas - Aye
- b. Approval of December 2020 Disbursements
  - i. Rachael McNamara motions to approve the December 2020 disbursements, David Massey seconds.
  - ii. Discussion:
    - 1. Nothing of note
  - iii. Motion passes with following votes:
    - 1. Rachael McNamara - Aye
    - 2. Josh MacLachlan - Aye
    - 3. David Massey - Aye
    - 4. Katie Siewert - Aye
    - 5. Tenille Warren - Aye
    - 6. Melinda Haas - Aye

**7. Ex Officio Report: (Ty)**

- a. Update on Virtual Learning Roadmap
- b. TPS:
  - i. Annual staff retreat on February 4-5 (all virtual)
    - 1. Leadership training session
    - 2. Focus on building staff morale
  - ii. Submitted safe learning plan updates to OWon 1/15
- c. Personnel:

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- i. Leave of absence request starting Q3. Hired position to fill.
- d. Restorative Justice/ SEL / Anti-Bias
- e. Behavior:
  - i. Trying to focus on positive - No behavior to reports for online behaviors this year
    - 1. Rachael asks if the reason has to do with less negative online behavior or if teachers are just less tuned in to what students are doing/struggling with.
      - o Hard to tell - we assume they are online more but we aren't sure.
- f. Finance:
- g. Nutrition:
- h. Marketing:
  - i. Getting backlit exterior signs up on the building
- i. Enrollment: 95
  - i. ADM: 91.4
- j. Curriculum
  - i. Data meetings every thursday
    - 1. Reviewed Fall 19 - Fall 20 NWEA scores.
    - 2. Walking through 1-3 academic goals in each data meeting
  - ii. Planning new ways to increase engagement in Q3
    - 1. Take away emphasis on requiring maneuvering technology
    - 2. Incorporate more contact with students
      - o Home visits
      - o Outdoor experiences
    - 3. Anchor curriculum around a book.
      - o Taking January 26 and 27
- k. Tiger team
  - i. Heather taking leave of absence at end of Q3

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- ii. Looking for guidance on requirements or qualifications for members of Tiger Team.
  - 1. Is there a minimum number of years of experience?
  - 2. Does it require one person from each power committee?
  - 3. Board does not have direct guidance at this time. Board trusts TPS thus far to determine who is on Tiger Team. Qualities the board thinks TPS should seek in a Tiger Team:
    - Leadership (Bloman and Deal's 4 Perspectives)
    - Transparency
    - Trust
    - Diplomacy
    - No Bias

**8. Student Data Report – Katie Siewert**

- a. Nothing to add this month
- b. For February Meeting need:
  - i. Presentation
  - ii. Lab Report Data
  - iii. NWEA data (from the OW update)
  - iv. Reading and Math Growth
  - v. Attendance

**9. Strategic Items**

- a. Board Training: “Transitions Program” - Melinda Haas
  - i. Lot's of changes due to COVID
  - ii. Intended to help 2nd year seniors or students who are WAY behind in credits graduate with a diploma.
  - iii. SpEd - Students need to have IEPs to be part of program
  - iv. Ad hoc - some do just the transitions program, some keep attending one or two classes and supplement with the transitions program

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- v. The “Grad Grid” is a key piece of a student’s work
  - 1. 8 sections: Employment, Housing, Transportation, Resources, Life-long Learning, Money Management, Healthcare & Healthy Living
  
- b. Updates from building lease task force (David Massey)
  - i. During discussions to determine how board should proceed with lease updates, landlord has provided a proposal for new lease terms
  - ii. Original purpose of task force was to determine if school should seek representation from a realty service. Purpose has changed to continuing to define updated lease proposal.
  
- c. Updates to school’s safe learning plan
  - i. Discussed in Ex Officio report
  
- d. Nomination of officers
  - i. Chair - Rachael nominates Josh
  - ii. Treasurer - Josh will remain as treasurer, important to have employee of school in this position who has regular interaction with school finances.
  - iii. Secretary - Josh nominates Melinda

**10. Action Items**

- a. Appointment of Officers
  - i. Secretary
    - 1. Josh motions to appoint Melinda Haas as board Secretary, katie siewert seconds.
    - 2. Discussion:
      - Josh will continue to train Melinda in as secretary
    - 3. Motion passes with following votes:
      - Rachael McNamara - Aye
      - Josh MacLachlan - Aye
      - David Massey - Aye
      - Katie Siewert - Aye

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- Tenille Warren - Aye
- Melinda Haas - Aye

ii. Chair

1. Rachael McNamara motions to appoint Josh MacLachlan as board Chair - Tenille Warren seconds.
2. Discussion:
  - No Further discussion
3. Motion passes with following votes:
  - Rachael McNamara - Aye
  - Josh MacLachlan - Aye
  - David Massey - Aye
  - Katie Siewert - Aye
  - Tenille Warren - Aye
  - Melinda Haas - Aye

**11. Adjourn**

- a. David Massey motions to adjourn at 6:31pm