

Academic Arts High School School Board Annual Meeting Agenda

Tuesday, March 15, 2022 | 5:00 pm | Academic Arts High School Room 123
Participation Remotely Via Google Hangouts Meeting

Board Members Present: Josh MacLachlan

Board Members Present Remotely: Tenille Warren, Rachael McNamara, David Gunderman, David Massey

Board Members Absent: Christy Dickinson

Others Present: Nate Winter - CLA (Ex Officio, Remotely), AAHS TPS Representatives: Mallery Hammers (Ex Officio, Remotely)

Agenda

1. **Call to Order:** Josh MacLachlan calls this meeting to order at 5:02 pm.
2. **Conflict of Interest Check:**
 - a. None to note
3. **Approval of March 15, 2022 Agenda:**
 - a. Josh MacLachlan motions to approve the March 15, 2022 agenda. David Gunderman seconds.
 - b. Discussion:
 - i. Nate notes that approval of the 990 Form needs board approval
 - ii. David Gunderman verifies that members in attendance are correctly documented.
 - iii. Josh MacLachlan rescinds motion and remotions to approve agenda with addition of item 10c: Approval of form 990. David Gunderman seconds.
 - c. Motion passes with following votes:
 - i. Josh MacLachlan - Aye
 - ii. Tenille Warren - Aye
 - iii. Rachael McNamara - Aye
 - iv. David Gunderman - Aye

David Massey joins meeting at 5:07pm

4. Approval of February 15, 2022 Minutes:

- a. Rachael McNamara motions to approve the February 15, 2022 minutes. Tenille Warren seconds.
- b. Discussion:
 - i. No further discussion.
- c. Motion passes with following votes:
 - i. Josh MacLachlan - Aye
 - ii. Tenille Warren - Aye
 - iii. Rachael McNamara - Aye
 - iv. David Massey - Aye
 - v. David Gunderman - Aye

5. Public Comments:

- a. None

6. Financial Report: (Josh MacLachlan - Treasurer, Nate Winter - CLA)

- a. **Approval of February 2022 financial report**
 - i. Josh MacLachlan motions to approve the February 2022 financial report.
David Gunderman seconds.
 - ii. Discussion:
 1. ADM
 - a. Current Approved Budget: 98
 - i. Working Budget: 110
 - b. Current School enrollment: 114
 - c. Current Average ADM: 110.17

d. ADM Variance: +20 (+4 for working budget)

2. 67% of way through year:

a. Revenues at 66% of budget

b. Expenditures at 64% of budget

3. Cash on hand at the end of January was \$384K, \$98K increase from prior month.

4. Update on final ADM for FY21:

a. Discrepancy between expected FY21 ADM of 90 to actual FY21 ADM of 86 (~\$40K)

b. Tracking source of discrepancy not possible. MDE and school's SIS does not have way to track any changes that could have led to discrepancy.

c. Enrollment data was reviewed by school's Admin Manager and all available evidence indicates that final ADM of 86 is correct.

iii. Motion passes with following votes:

1. Josh MacLachlan - Aye

2. Tenille Warren - Aye

3. Rachael McNamara - Aye

4. David Gunderman - Aye

5. David Massey - Aye

b. Approval of February 2022 disbursements

i. Josh MacLachlan motions to approve the January 2022 disbursements.

Tenille Warren seconds.

ii. Discussion

1. Fewer reimbursements. TPS discussed and reviewed protocols.

Issue with spike in individual reimbursements seems to be resolved

- iii. Motion passes with following votes:

1. Josh MacLachlan - Aye
2. Tenille Warren - Aye
3. Rachael McNamara - Aye
4. David Massey - Aye
5. David Gunderman - Aye

7. Ex Officio Report: (Mallery Hammers)

- a. School Events:

- i. Conferences 3/17 from 4-7pm
- ii. Continuing to develop ideas for making co
- iii. Katie Wright (Dante Wright's mother) spoke to school on 3/11/22.
Shared her story and answered student/staff questions.

1. Tenille Wright: Attended. Appreciated invitation. Very powerful.
2. Recorded. Will send to board members if they want to view.

- b. Enrollment: Currently at 118

- c. Personnel:

- i. Offered position for paraprofessional
- ii. Working on defining position for posting

- d. Marketing: Open house being planned

- e. SEL

- i. Covering serious discussions about race.

8. Student Data Report – Josh MacLachlan

- a. No updated student data in dashboard
- b. New process without Katie being developed. Curriculum committee updating the dashboard together once quarter 3 grades are updated. Updates at March board meeting.

9. Strategic Items:

- a. Mission / Vision / Values process review:
 - i. Upcoming reauthorization process: Osprey Wilds will present details and timeline of upcoming reauthorization process at March board meeting
- a. Review FY 19-21 Financial Performance Evaluation from Authorizer
 - i. Strong fund balance
 - ii. Management and Sustainability indicators all meet standards
 - iii. In Near-Term indicators, Enrollment Variance is low at 87% (final enrollment vs expected enrollment was more than 10% difference) which falls below standard of 95% or higher. Moving forward, the goal is for prospective enrollment to more accurately reflect final enrollment.
- b. Review of letter of of concern from authorizer
 - i. Letter reviews coding issue salary for Behavior Lead position discussed in February meeting: Board required to make the following corrections:
 - 1. Establish a system of oversight to ensure that the school's Special Education Director is given the authority over fiscal supervision and administration of the special education program.
 - 2. Develop a system of oversight of the school's leadership system (currently the Tiger Team) in relation to personnel decisions (hiring, salary rate, performance reviews, etc.).

- c. Review of board observation from authorizer
 - i. Noted areas for improvement:
 - 1. Provide more and clearer avenues for public to access Google meeting link for remote attendance
 - 2. With remote attendance, to comply with statute, all board members must keep cameras on especially when voting.

10. Action Items:

- a. Policy Review: Student Sexual Harrassment Policy (Third Reading)
 - i. Josh MacLachlan motions to approve the student sexaul harassment policy. Tenille Warren seconds.
 - ii. Discussion:
 - 1. No further discussion
 - iii. Motion passes with following votes:
 - 1. Josh MacLachlan - Aye
 - 2. Tenille Warren - Aye
 - 3. Rachael McNamara - Aye
 - 4. David Massey - Aye
 - 5. David Gunderman - Aye
- b. Approval / Denial of proposed school calendar update: virtual learning/grading day on April 4, 2022
 - i. Josh Motions to approve the virtual learning/grading day on april 4, 2022
 - ii. Discussion:
 - 1. Virtual day for grading was planned for first school day after end of each quarter. This day for the end of quarter 3 was overlooked on the calendar. TPS committee is requesting that this day be

allowed for quarter 3.

iii. Motion passes with following votes:

1. Josh MacLachlan - Aye
2. Tenille Warren - Aye
3. Rachael McNamara - Aye
4. David Massey - Aye
5. David Gunderman - Aye

c. Approval of form 990

i. Josh MacLachlan motions to approve Form 990. David Massey seconds.

ii. Discussion:

1. Nate Winter explains details of form. It is a reporting requirement for non-profit organizations.

iii. Motion passes with following votes:

1. Josh MacLachlan - Aye
2. Tenille Warren - Aye
3. Rachael McNamara - Aye
4. David Massey - Aye
5. David Gunderman - Aye

Adjourn:

d. David Massey motions to adjourn at 6:09 pm