

## **Academic Arts High School School Board Meeting Agenda**

Tuesday, March 21, 2023 | 5:00 pm | Academic Arts High School Room 123  
*Participation Remotely Via Google Meet*

### **Agenda**

#### **Board Members Present:**

In-person: Josh MacLachlan, David Gunderman

Online: David Massey, Amber Nelson, Davi Hicks (Ex Officio)

**Board Members Absent:** Christy Dickinson

**Others Present:** Nate Winter (CLA)

#### **1. Call to Order:**

- a. Josh MacLachlan calls meeting to order at 5:02 pm

#### **2. Conflict of Interest Check:**

- a. None to note

#### **3. Approval of April 18, 2023 Agenda:**

- a. Josh MacLachlan motions to approve the March 21, 2023 agenda . David Massey seconds.
- b. Discussion:
  - i. Davi notes that she needs assurances from board members.
  - ii. No further discussion
- c. Motion passes with following votes:
  - i. Josh MacLachlan - Aye
  - ii. Amber Nelson - Aye
  - iii. David Massey - Aye

#### **4. Approval/Rejection of March 21, 2023 Minutes:**

- a. Josh MacLachlan motions to approve the March 21, 2023 minutes. David Massey seconds.
- b. Discussion:
  - i. No further discussion

c. Motion passes with following votes:

- i. Josh MacLachlan - Aye
- ii. Amber Nelson - Aye
- iii. David Massey - Aye

**5. Public Comments:**

- a. Aaron Buergi: Requests to review school's "accountability pathway for direct communication" - Board to review at next meeting

**6. Financial Report: (Josh MacLachlan - Treasurer, Nate Winter - CLA)**

**a. Approval/Rejection of February 2023 financial report**

- i. Josh MacLachlan motions to approve the February 2023 financial report.

David Massey seconds.

- ii. Discussion:

1. ADM

a. Current Approved Budget: 110

b. Current School Enrollment: 119

c. Current Average ADM: 111.94

d. Variance: +9

2. Cash on hand at end of March: \$484K, \$12k decrease from prior month. Current fund balance at \$532,422

3. 75% of the way through the year.

a. Revenues at 73% of budget.

b. Expenditures at 71% of budget

4. Items of importance:

a. Van insurance payment (from prior break in)

- iii. Motion passes with following votes:

1. Josh MacLachlan - Aye
2. Amber Nelson - Aye
3. David Massey - Aye

**b. Approval/Rejection of February 2023 disbursements**

- i. Josh MacLachlan motions to approve the February 2023 disbursements.  
Amber Nelson seconds.
- ii. Discussion:
  1. No further discussion
- iii. Motion passes with following votes:
  1. Josh MacLachlan - Aye
  2. Amber Nelson - Aye
  3. David Massey - Aye

**7. Ex Officio Report: (Davi Hicks)**

- a. School events:
- b. Committee Updates:
  - i. Jay Squad:
  - ii. TPS:
  - iii. Personnel:
    1. Offered position: Social Worker
    2. Resignation: Due Process Case Worker
  - iv. Behavior:
    1. Implemented break in middle of classes. Students can take 15 walk with staff.
    2. Courtney Cox teaching a “wellness” class quarter 4. Students going to park daily.

- v. Finance:
  - 1.
- vi. Nutrition:
  - 1. Donated food being offered for those who need it. It is explicitly not part of the school's nutrition system. Just an additional resource that students can utilize if needed.
  - 2. New legislation does not make the school re-joining the federal free and reduced lunch program viable. Still not cost effective for the school. Would still need a full time staff for this role.
- vii. Marketing (Finance):
  - 1. ½ page full-color ad in Saint Paul Voice through September.
- viii. Enrollment (see Finance section):
  - 1. Enrollment at 120
  - 2. Continuing to expand transitions program:
    - a. 4 new students in program
    - b. Students with 504 plans are now able to utilize program
- ix. Curriculum:
  - 1. Conducting NWEA testing during advisory time. Incentivising 4 valid test results (no rapid guessing) with class events (pizza party, Pi day celebration, etc.)
- x. SpEd:
  - 1. Continuing child find process
  - 2. IEPs at 54. 3 students currently in evaluation process.
- xi. DEI:
  - 1. Surveys:

- a. Aaron Buergi noticed bullying happening. Sent survey to the community.
- b. Next steps: use feedback to draft/update policies and systems. Update at next board meeting.
- c. Sara Franklin provides feedback for survey to give add clarity for survey takers.
- d. DEI will reach out to Amber Nelson Directly for support and guidance

xii. Jay Squad:

- 1. Continuing to meet weekly
- 2. Purpose: identify issues and make recommendations
- 3. Met with SpEd director afternoon 3/13/2023 to discuss concerns about SpEd financing (see item in strategic items section

c. Amber Nelson asks about “RCE”

- i. Josh/Davi: “Regional Centers of Excellence” School is identified as needing extra resources to address low graduation rates. Advocates from RCE help school with initiatives as needed. Two advocates join Jay Squad meetings every monday and work with Davi as well. Board would like visibility in this process. → Davi can provide updates in Ex Officio report and provide updates to board as needed.

**8. Student Data Report (Josh MacLachlan)**

a. Academic Measures

- i. Compare current Fall-Spring data in context of goals
  - 1. Initial trends: average is up
  - 2. Still need to finalize tests for students that have not finished

**9. Strategic Items:**

- a. Updates on Reauthorization Evaluation from Authorizer
  - i. Davi in contact with authorizer to finalize requirements for reauthorization
  - ii. Update on current progress through AGAME process
- b. Updates from “Community-Teacher Association” (Sara Franklin)
  - i. Having a meeting with prom committee
  - ii. Next CTA meeting on May 2, location TBD

**10. Action Items:**

- a. Review policies relevant to board oversight of school leader(s) (Fourth Reading)
  - i. Josh MacLachlan motions to approve updates to VI of the board bylaws defining TPS committee and TPS Lead duties. David Massey seconds.
  - ii. Discussion
    - 1. TPS members still unclear about implications of this.
    - 2. Josh explains that any questions / issues need to be addressed by TPS in the meantime. Will vote against motion with expectation that TPS members will be informed at the May meeting.
  - iii. Motion fails with following votes:
    - 1. Josh MacLachlan - Nay
    - 2. Amber Nelson - Nay
    - 3. David Massey - Nay

David Massey drops call ~ 6:55pm

- b. Approve/Reject updates to policies relevant to updates in school’s behavior system (Third Reading)
  - i. Josh MacLachlan motions to approve updates to policies relevant to updates in school’s behavior system. Amber Nelson seconds.
  - ii. Discussion:
    - 1. Definition of “restorative practice” and “restorative circle” still unclear. School needs to include clear definitions before board will consider further. Will include in strategic items until updates are received.
    - 2. Amber Nelson: Staff should only be conducting formal restorative

circles if they are trained properly.

iii. Motion fails with following votes:

1. Josh MacLachlan - Nay

2. Amber Nelson - Nay

**11. Adjourn:**

a. Amber Nelson motions to adjourn meeting at 7:13pm