

## **Academic Arts High School School Board Meeting Agenda**

Tuesday, January 17, 2022 | 5:00 pm | Academic Arts High School Room 123  
*Participation Remotely Via Google Meet*

### **Agenda**

#### **Board Members Present:**

In-person: Josh MacLachlan

Online:

#### **Absent:**

#### **1. Call to Order:**

- a. Josh MacLachlan calls meeting to order at 5:01 pm

#### **2. Conflict of Interest Check:**

- a. None to note

#### **3. Approval of January 17, 2023 Agenda:**

- a. Josh motions to approve the January 17, 2023 agenda with the addition of items 9h, “board election results”, and 10e, “recognition of resignation of Tenille Warren”. David Gunderman seconds.
- b. Discussion:
  - i. 9h, “board election results”:
    1. Verified: All votes from voting members
    2. Tenille Warren: Re-elected community member with 5 votes
    3. Brenda Johnson: Elected community member with 6 votes
  - ii. 10e, “recognition of resignation of Tenille Warren”:
    1. Submitted resignation
- c. Motion passes with following votes:
  - i. David Gunderman - Aye
  - ii. Christy Dickinson - Aye
  - iii. Josh MacLachlan - Aye
  - iv. Brenda Johnson - Aye

**4. Approval/Rejection of December 20, 2022 Minutes:**

- a. Christy Dickinson motions to approve the December 20, 2022 minutes. Brenda Johnson seconds.
- b. Discussion:
  - i. Strike 5b ii - commenter request removal
  - ii. Strike 5a v - Not complete: remove
- c. Motion passes with following votes:
  - i. David Gunderman - Aye
  - ii. Christy Dickinson - Aye
  - iii. Josh MacLachlan - Aye
  - iv. Brenda Johnson - Aye

**5. Public Comments:**

- a. Amber Nelson
  - i. Interested in being on the board
  - ii. Graduate of River Heights Charter School (former name of AHA)

**6. Financial Report: (Josh MacLachlan - Treasurer, Nate Winter - CLA)**

- a. **Approval/Rejection of December 2022 financial report**
  - i. Josh MacLachlan motions to approve the December 2022 financial report.  
David Gunderman seconds.
  - ii. Discussion:
    - 1. ADM
      - a. Current Approved Budget: 110
      - b. Current School Enrollment: 117
      - c. Current Average ADM: 107.57
      - d. Variance: -2

2. Cash on hand at end of December: increase/decrease from prior month. Current fund balance at \$523422
3. 42% of the way through the year.
  - a. Revenues at 49% of budget.
  - b. Expenditures at 47% of budget
4. Items of importance:
  - a. Drivers' education expense came in in December
  - b. OW retreat expenses came in in December
  - c. All beginning balances are finalized with the audit report being presented at the December board meeting.
  - d. The final audit reports were submitted by the 12/31 deadline.
  - e. W2s & 1099s will be submitted to the IRS by the 1/31 deadline.

iii. Motion passes with following votes:

1. David Gunderman - Aye
2. Christy Dickinson - Aye
3. Josh MacLachlan - Aye
4. Brenda Johnson - Aye

**b. Approval of December 2022 disbursements**

i. Josh MacLachlan motions to approve the December 2022 disbursements.

Brenda Johnson seconds.

ii. Discussion:

1. Questions about specific purchases
  - a. LA fitness purchase → IEP funding

b. Johnson fitness → FIN161 purchase for before/after school  
mental health programing

iii. Motion passes with following votes:

1. David Gunderman - Aye
2. Christy Dickinson - Aye
3. Josh MacLachlan - Aye
4. Brenda Johnson - DROPPED CONNECTION

**7. Ex Officio Report:** (Danyelle Bennett & Davi Hicks)

a. Introduction of new FY23 TPS members:

- i. Davi Hicks (TPS Administrator)
- ii. Angela Yoswa (Administrative Assistant)

b. School events: UPDATE

i. February 22-24 trip to Wolf Ridge ELC

1. Smaller group (10 students currently applied, 3 staff)
2. Students complete application process before they are approved to go on trip.
  - a. Application
  - b. Staff Sponsor
  - c. Attend minimum of 2 planning meetings
  - d. Academic/Behavioral expectations and contract
3. Brenda Johnson asks about staffing
  - a. Will there be enough staff?
    - i. Parents of students who are going will be contacted directly about plan for trip

c. Committee Updates:

- i. Jay Squad: Continuing to work with Davi during transition
- ii. TPS: Scheduled update - Meeting every other week on Fridays
- iii. Personnel:
  1. Social worker candidate interview scheduled for Thursday 1/19
- iv. Behavior:
  1. Davi working with Pat to develop clearer and consistent behavior plan for school
    - a. Expectations have been unclear
    - b. Students are struggling with being held accountable.
    - c. Off campus lunch is being addressed in updated behavior systems
    - d. Students need structure
- v. Nutrition: Davi looking into an additional system for sending updates to parents via text
- vi. Marketing (Finance): See finance section
- vii. Enrollment (Finance): See finance section
- viii. Curriculum:
  1. Daily schedule has classes that are too long. Need shorter and more classes.
    - a. Student Clubs:
      - i. Cooking, Theater, exercise, yearbook, plant, Pride, student council etc.
- ix. SpEd:
  1. Currently at ~45 students
  2. Davi noticing potential need for updates in:

- a. RTI system
  - b. PBIS system
- x. DEI:
- 1. Assignments for staff encouraging forward movement in our own biases
  - 2. Davi: Intercultural Development Inventory

## **8. Student Data Report – Josh MacLachlan**

- a. Academic Measures
- b. Environmental Education Measures
  - i. Review Journal Data from OW trip

## **9. Strategic Items:**

- a. Updates on Reauthorization Evaluation from Authorizer
- b. Updates from “Community-Teacher Association”
- c. Board Training:
  - i. Updates on task force to plan board recruitment/training/retreat
  - ii. Training on statutory requirements of board oversight of school leader(s)
    - 1. Statute 124E
    - 2. Employment
    - 3. Davi’s role in conducting formal evaluations for teachers
      - a. Danielson Framework:
        - i. Used to evaluate teachers
        - ii. Four domains
          - 1. Prep/Planning
          - 2. Professional Responsibilities
          - 3. Classroom Environment
          - 4. Instruction
    - 4. OW has a training coming up in February 7th on Zoom.
    - 5. How can board ensure we’re addressing areas of deficiency through training? Other options that are available.
    - 6. Can the board meet in person to get to know each other.

- d. Review policies relevant to board oversight of school leader(s) (First Reading)
  - i. Reviewed current language that references “TPS committee”. Updated language should, at minimum, replace “TPS committee” with “school administrator”.
- e. Review dress code policy (First Reading)
- f. Review policies relevant to updates in school’s behavior system (First Reading)
- g. Review walkout policy (Second Reading)
- h. Review of election results: See discussion in section 3:approval of January 17, 2023 agenda

**10. Action Items:**

- a. Approve/Reject background check policy (Tabled from December meeting)
  - i. Tabled to February meeting. No progress made since December.
- b. Approve/Reject/Table fund balance policy (Third Reading)
  - i. Josh MacLachlan Motions to Approve the Fund Balance Policy. Christy Dickinson Seconds
  - ii. Discussion: No further discussion
  - iii. Motion passes with following votes:
    - 1. Christy Dickinson
    - 2. David Gunderman
    - 3. Josh MacLahchlan
    - 4. Brenda Johnson
- c. Approve/Reject/Table land acknowledgement statement (Third Reading)
  - i. Tabled to February meeting. No further progress.
- d. Approve/Reject/Table seating of Amber Nelson
  - i. Josh MacLachlan Motions to approve seating of Amber Nelson to the board as a community member. Christy Dickinson seconds.
  - ii. Discussion:
    - 1. Excited to join!
    - 2. River heights graduate
      - a. Knew Bill Z (founder of school)
    - 3. Lot’s of experience in life coaching
    - 4. Cognitive skills facilitator
    - 5. Race equity policy

6. Board Chair will verify nepotism policy and statute before seating at next meeting

- iii. Motion passes with following votes:

1. Christy Dickinson
2. David Gunderman
3. Josh MacLahchlan
4. Brenda Johnson

**11. Adjourn:**

- a. Christy Dickinson motions to adjourn meeting at 7:16 pm